

Macleaⁿ-Cameron Animal Adoption Center

Enhancing compassion through education

POSITION DESCRIPTION

TITLE: ANIMAL CARE TRAINEE

POSITION SUMMARY:

This position is a pathway to the Animal Care Specialist position. As an Animal Care Trainee, you will be provided an opportunity to work under knowledgeable animal care specialists and veterinary technicians and gain valuable experience in the field of animal welfare. Animal Care Trainees are responsible for maintaining a safe and sanitary facility for animals and people and providing humane care for all Center animals.

KEY RESULTS:

- Assist senior staff with the feeding and watering of animals in accordance with dietary needs and schedule.
- Clean kennels and perform related housekeeping duties within the facility and on the grounds.
- Complete daily and weekly cleaning tasks as assigned.
- Maintain kennel cards and other documentation as assigned.
- Assist senior staff with the training and enrichment of animals.
- Restock animal areas and record inventory.
- Assist senior staff in maintaining animal records via our shelter management software.
- Greet and interact with customers in professional and courteous manner.
- Demonstrate independence through an ability to follow all procedures as directed in a safe, efficient, and effective manner.
- Cooperate with fellow employees, volunteers, patrons, management and public with honesty, integrity, respect, and professional manner.
- Comply willingly with all regulatory requirements, including federal, state, local, and organizational statutes or rules.
- Demonstrate job commitment through attendance and full completion of all assigned shifts.
- Perform other duties as assigned.

QUALIFICATIONS

- Must be at least 16 years of age.
- Ability to read and interpret documents such as safety rules and procedure manuals.

- Must have a valid driver's license.
- Availability to work a flexible work schedule including weekends, evenings and holidays.
- Must have good interpersonal, communication, customer service, and time management skills.

PHYSICAL REQUIREMENTS

- Must be able to lift heavy weight more than 50 lbs.
- Must be able to work with cleaning equipment and chemicals.
- While performing this job, employees will be standing, walking and active for most of the time.

+/- 9.20/hr. DOE

To apply, submit cover letter, resume and references to: office@mc-aac.org